

FIELD TRIP LUNCHESES

Teachers,
Chartwells School Dining Services is offering a
"School Lunch To Go"
for all field trips that will take your students out of the
building over the lunch hour.

The lunch will consist of :

PB & J Uncrustable Sandwich
Fruit Cup & Baby Carrots
Chips & Milk

For your convenience - Chartwells has created a "School Lunch to Go" order form you can send home. You can add the field trip details such as dates, times and place before it is copied for distribution to your parents/students. This form can then be sent home along with your field trip information letter. Parents may choose an alternate meal with there is an allergy concern.

To provide the best possible service, please follow these procedures:

1. Send home order form with inserted field trip information
2. Collect completed forms from students
3. Place "Lunch To Go" order with the Clovis Central Kitchen by dialing x -2121 by 9:00 am - two days prior to your scheduled field trip. Please do not e-mail or call the Dining Services Office - we may not get your information in a timely manner to accommodate your request!
4. Please notify the Clovis Central Kitchen when you need to have the lunches in your building i.e. if you are leaving at 8:20 am, lunches need to be delivered either the day prior or early that morning
5. Pick up lunches and milk coolers in cafeteria
6. Student rosters must be checked off at the point of service.
7. Give completed student rosters to your building Cafeteria Cashier for entry into Infinite Campus POS on the return of your trip.
8. Enjoy your fieldtrip!

If you have any questions please contact the Clovis Central Kitchen at x-2121
Thanks for supporting healthy choices at lunch! Enjoy your field trip!

